

## ACADEMIC YEAR SPAIN High School Programme

DATE (day/month/year)

### TO BE FILLED IN BY THE PARENTS/GUARDIANS (PLEASE FILL IN CAPITAL LETTERS)

#### STUDENT'S DETAILS

Surname		Name	
Date of Birth (day/month/year)		Age	
Full address			
Town		Country	
Passport-DNI-NIE		Valid Until (day/month/year) Please send a copy of your passport	
Nationality		Do you require acceptance letter for visa purposes?	
		Yes No	
Gender Male Female		Email	
Mobile (including dialing code)		Telephone (including dialing code)	
Do you take regular medication?			
Do you have any serious health issues?			
How did you hear about our programmes?			

#### FAHTER / MOTHER / GUARDIAN'S DETAILS

Surname		Name	
Passport - ID		Relationship to the student	
Full Address			
Mobile (including dialing code)		Telephone (including dialing code)	
Email			

#### FIRST AID EMERGENCY

In case of any accident or medical emergency, I agree to you giving first aid to my child		Yes No	
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## COURSE DETAILS

### CHOOSE ONE OF THE FOLLOWING COURSES

#### BACCALAUREATE PATHWAYS

Spanish (LOMCE) Baccalaureate	Start Date
The Spanish (LOMCE) Baccalaureate enhanced with subjects from International Baccalaureate Diploma Programme taught in English (eIBDP)	Start Date
International Baccalaureate® Diploma Programme (IBDP) 100% in English.	Start Date
Other course	

#### ADDITIONAL INFORMATION

What is your level of Spanish?	Elementary	Intermediate	Upper-Intermediate
What is your level of English?	Elementary	Intermediate	Upper-Intermediate

#### MEDICAL INSURANCE

Medical insurance cover is compulsory for our programmes in the UK and Spain.

Would you like Choices International to arrange insurance cover? (*See Terms & Conditions and price list*)      Yes      No

IF **NO**, please email a copy of the insurance policy in English to Choices International. Should Choices International not receive the copy of the insurance together with the application form, the student won't be accepted in the programme.

**It is compulsory to bring the original document to the school.**

Choices International is not responsible for ANY loss or damage, however caused.

#### ACCOMMODATION

Start Date (day/month/year)	Finish Date (day/month/year)
Special food requirements:	No      Yes (if "yes", please specify below)
<i>Vegetarian</i>	<i>Allergies (please specify)</i>
<i>Halal</i>	<i>Other (please specify)</i>

## AIRPORT TRANSFERS (see price list)

Would you like Choices International to organize a 'meet & greet' airport transfer?

Yes

No

## FLIGHT DETAILS

### Arrival details

Date	Time	Airport	Terminal	Flight No.	From	To

### Departure details

Date	Time	Airport	Terminal	Flight No.	From	To

Choices International requires at least **20 days' notice** to organize a transfer.

**Choices International won't accept flight notifications or changes less than 7 days prior to arrival.**

**Transfer fees won't be refunded:** changes in the last minute will incur in extra costs.

## VISA

Do you require express courier delivery service (€100)

Yes

No

## HOW TO APPLY

1. Read all the information, '*Course Fees and Dates*' and '*Terms & Conditions*' carefully. The price of the course is shown on the price list. If you require insurance you should pay this fee with the deposit.
2. Applications will be processed on receipt of a completed application form and 50% deposit.
3. When we have received the application form we will send you an acceptance letter and an invoice stating your fees and accommodation charges to be paid.

## HOW TO PAY FOR YOUR COURSE

### Person responsible for payment of fees and other costs to Choices International

Parent	Agent	Other (please state)
Surname		Name
Full Address		
Country		Telephone (including dialing code)
Email		

PERFORMANCE INFORMATION  
SOCCER

TO BE FILLED IN BY THE PARENTS/GUARDIANS (PLEASE FILL IN CAPITAL LETTERS)

STUDENT'S DETAILS

Surname

Name

Start Date (day/month/year)

End Date (day/month/year)

PROGRAMMES

SOCCER

How many years have you been playing?

Position

Preferred Foot

Awards

Games record

Do you belong to any club?

Do you have an agent?

PERSONAL DETAILS

Height

Weight

Explain shortly what are your aims as a player:

## MEDICAL INFORMATION

**TO BE FILLED IN BY THE PARENTS/GUARDIANS (PLEASE FILL IN CAPITAL LETTERS)**

### STUDENT'S DETAILS

Surname		Name	
Start Date (day/month/year)		End Date (day/month/year)	
Date of Birth (day/month/year)		Age	
Gender	Male	Female	Parent/ Guardian Email
Emergency Contact 1 (including dialing code)		Emergency Contact 2 (including dialing code)	
Emergency Contact 3 (including dialing code)		Emergency Contact 4 (including dialing code)	
Ethnicity			
Does the student have any medical problems?		Yes	No
<i>Details</i>			
Is the student undergoing any treatment at present?		Yes	No
<i>Details</i>			
Does the student take any medication?		Yes	No
<i>Details</i>			
Has the student suffered any broken bones or had any serious injury or surgery in the past 12 months?		Yes	No
<i>Details</i>			
Does the student have any dietary requirements or food allergies?		Yes	No
<i>Details</i>			
Does the student have any allergies (e.g. wasp/bee stings, hay fever, etc...)?		Yes	No
<i>Details</i>			
ANAPHYLAXIS: does the student carry AUTO INJECTORS (i.e. EpiPen, Jext, Emerade)?		Yes	No
Do you give permission for staff to administer the auto injector in case of a severe allergic reaction?		Yes	No
Do you give permission for staff to administer the following medication if deemed appropriate?			
Aspirin:	Yes	No	Paracetamol: Yes No
			Ibuprofen: Yes No
Typing your name below shall serve as your 'SIGNATURE' as having read and agreed with the conditions here stated and so submitting to such terms and conditions.			
Parent/Guardian's FULL NAME		DATE (dd/mm/yyyy)	

## METHOD OF PAYMENT

### METHOD OF PAYMENT

**PaytoStudy:** A FREE international payment solution for all your fee payments in your local bank. There is no charge and it is absolutely free to use.

You may pay by bank transfer or credit card.

To make your payment, please log onto [juniorcourseSpain.paytostudy.com](http://juniorcourseSpain.paytostudy.com)

If you need assistance use the online chat or call the 24-hour helpline: +353 1 887 2892.

Skype: *International.student.payments*

**Credit Card:** For payments by credit card, please use our *PaytoStudy* online system.

**Bank Transfer:** using our SWIFT to

Choices International SL

Banco Santander Empresas

Calle Gran Vía, 2 - 28220 - Majadahonda - Madrid - Spain

Account number: 142810147784

IBAN: ES08 00491916 14 2810147784

SWIFT: BSCHEM33

**All payments must be in euros. All bank charges are to be paid in remittance by the applicant.**

A receipt or other evidence of payment must be produced by the client for inspection by the Spanish Immigration Authorities on entry into Spain, and to the school on the first day of the course.

## TERMS & CONDITIONS

### 1. Bookings

All bookings submitted to Choices International are only accepted on receipt of written confirmation from Choices International or its authorised representative. Choices International shall be entitled to invoice for course fees at any time after the acceptance of the booking. **All bank charges in the country of origin and in the UK are to be paid in remittance by the applicant.** For programmes in the UK, Choices International **can accept payment only in sterling.** With all payment documents you must include (1) Full name of course participant (2) Course and Start Date (3) Specify Deposit or Balance of Fees.

Students must pay all fees due at on the specified dates above and no later than 6 weeks before the course starts. Failure to do so may result in the cancellation of the programme and the assignment of the vacancy to another student.

The signatory to this registration form hereby confirms that they have received and understood the terms and conditions including our cancellation and refund policy. The signatory further confirms that they accept full responsibility for the payment of all course fees and other sums due to Choices International, and confirms that the information given on this form is complete and correct.

## 2. Enrolment

To secure a place on a course in an Academic Year please send a completed enrolment form together with the registration fee of **€2,000** or full fees in advance to [bookings@choices-international.com](mailto:bookings@choices-international.com). Applications will not be processed until registration has been paid (in the case of a visa refusal a refund of the registration will be granted on production of an original visa refusal document except and administration charge of **£250**). The completed enrolment form can be sent by e-mail or post. Choices International will confirm the booking and send a letter of acceptance and an invoice for the total fees due.

Any balance of fees should be paid in 2 instalments prior to the course commencement date and should include any bank charges. **There will be no refund in the event of late arrival or leaving before the end of the course.** Enrolments are accepted on the understanding that the student will study for the length of stay that has been stated on the enrolment form.

If at any time Choices International is unable to provide the course for which a client has been enrolled, an alternative course of a similar or higher specification will be provided, if available, at no additional cost.

Choices International reserves the right to cancel or withhold confirmation of a booking or to withdraw educational and accommodation facilities after course commencement, at its discretion, if at any time incorrect information is supplied by or on behalf of the client, fees due to Choices International from the client have not been received, or if such action is otherwise deemed necessary in the interests of the client or Choices International.

Choices International reserves the right to charge 1% per month on the unpaid amount of the fees due with effect from four weeks before the date of course commencement.

Choices International must be notified of all arrival and departure details at least 20 days before the start of the course.

All course places will be confirmed when either the deposit or full fees have been received. Payment of the deposit fee is regarded as acceptance of the booking terms & conditions and is non-refundable.

## 3. Cancellations

All cancellations must be made in writing and will be confirmed in writing by Choices International.

Cancellations are subject to the following charges:

- Up to three months before the client's scheduled start date: Full amount paid refunded minus the €2,000 registration.
- Cancellation between three months and one month before start date: 40% of total fees of the programme refunded.
- All cancellations made one month or less before a scheduled start date: 50% of total fees of the programme refunded.

Once the course has started fees paid are non-refundable. A student who fails to attend any part of his/her course due to illness or any other reason whatsoever, whether within or outside the student's control, shall not be entitled to a refund of any fees paid, nor to attend any classes in place of those missed.

In the case of a student being dismissed for bad behaviour or insufficient attention to his or her studies, lack of motivation or breaking school rules, shall not be entitled to a refund of any fees paid, nor to attend any classes in place of those missed.

## 4. Payment of Fees

**Registration fee (non-refundable) ..... €2,000**

### Programme

First payment (before de 28<sup>th</sup> April).....**50% programme fees + €2,000 deposit**

Second payment (before 23<sup>rd</sup> June)..... **50% programme fees**

## 5. Visas

Where applicable, Choices International will provide all necessary documentation to enable students to secure their visas for the programme. However, Choices International can only provide such visa service on receipt of payment in full. Should a student be unsuccessful in their visa application, all fees apart from the administration charge will be refunded upon receipt of a copy of the Visa refusal letter. Express courier cost: **£90**.

## 6. Liability and Insurance

Our insurance policy covers the following areas:

- Medical coverage
- Personal accident, baggage, clothes & personal effects
- Travel delay

Cancellation Insurance will apply ONLY once the course has started, under FORCE MAJEURE and it is regulated by the Cancellation Insurance Policy.

Choices International will not be liable for loss, damage, illness or injury to persons or property however caused, except where such liability is expressly imposed beyond exclusion by statute. We highly recommend taking out our medical insurance to cover the payment of all medical expenses.

## 7. Acceptance Conditions

We accept students on the assumption that they are of sound health.

Students who contract the Choices International programmes take full responsibility of risks inherent to the sports practice, as well as those related to the activity, including travelling in the camp vehicles or on Public Transport. Parents, legal tutors or guardians of students, voluntarily choose to allow the child to participate in the programme knowing the risk inherent to sports practice or recreational activities, which could involve long term injuries, disabling injuries or even death.

## 8. Behaviour

Choices International reserves the right to refuse or exclude any person at any time prior to or during the operational dates of the centre if in the opinion of Choices International, that person is incompatible with the general well-being and safe running of the centre. In this instance no refund will be given and any costs incurred, including any damage, will be passed on to the student or their parents or guardians, who will also be held responsible for any repatriation costs. On arrival residential students may be required to pay a deposit against possible damage or loss of keys. The deposit will be refunded on departure provided that no damage or loss of keys has taken place.

## 9. Property Damages

Choices International will vehemently pursue any student damaging or defacing property while at the Camp and strong action will be taken against such students. Payments will be sought in full from any such student (or responsible parents) BEFORE departure to repair such damage. Participants must keep their room tidy, clean and in the same conditions as it was when they arrived at the camp. Choices International reserves the right to expel any student from its centres if there is any damage to property, theft of property or act of vandalism.

## 10. Force Majeure Event

Choices International may cancel the reservation due to a Force Majeure Event which shall include circumstances beyond the control of Choices International, including but not limited to: war, threat of war, political crisis, civil commotion or strife, terrorist activity, strike or industrial action, natural disaster, fire and technical problems due to closure of airports or other transport problems making it impossible or unreasonable to travel. Physical injury of participant prior to date of attendance is not a force majeure event but one reason why we urge you to obtain insurance coverage. In such event, Choices International will refund all the monies paid by you or will propose another camp.

## 11. Negligence

We accept responsibility for those course elements under our direct control, if caused by proven negligence of Choices International or its employees. We cannot accept responsibility for loss of enjoyment due to travel, strikes, weather, loss or damage to luggage or personal property, personal injury or illness while on the course, including use of sub-contractors such as transport companies.

## 12. Amendment Charges

Any alterations to bookings must be confirmed in writing. Choices International reserves the right to charge a further administration charge of €100. No changes will be allowed under any circumstances once the course has started.

## 13. Airport Transfers

We provide a "meet and greet" service at the airport and transportation to the centre/accommodation site. We will meet students in arrivals and wait with them for other students arriving at a similar time. At the airport all Choices International staff will be identified and carry a large Choices International sign. Students could also be met by our authorised driver.



#### 14. Property Damages

Choices International will vehemently pursue any student damaging or defacing property while at the Programme and strong action will be taken against such students. Payments will be sought in full from any such student (or responsible parents) BEFORE departure to repair such damage. Participants must keep their room tidy, clean and in the same condition as it was when they arrived. Choices International reserves the right to expel any student from its centres if there is any damage to property, theft of property or act of vandalism.

#### 15. Complaints

Any complaints against any aspect of the services provided by Choices International should be addressed in the first instance to the local representative on site. In the event that the matter is not resolved, the client or his agent should make an immediate complaint in writing to our head office. Such complaints will be investigated by the company. Complaints should be received within one month of the termination of the course, and all fees and costs associated with the booking settled in full as laid in the details here stated.

#### 16. Promotional video & Photography

Company brochures, website and other publicity materials are the responsibility of Choices International and the details are published in good faith as of September 2019. It is not issued on behalf of the schools or colleges therein.

For promotional purposes we will take photographs and videos during our courses or social activities which may be used in brochures or other publicity materials. Please advise at the time of booking if you do not wish to appear in any promotional material.

**Please confirm by ticking here that you give express permission for the use of your child's imagery to appear in Choices International publicity materials, testimonials, videos, or photos.**

#### 17. Airport Transfers

We provide a "meet and greet" service at the airport and transportation to the centre/accommodation site. We will meet students in arrivals and wait with them for other students arriving at a similar time. At the airport all Choices International staff will be identified and carry a large Choices International sign. Students could also be met by our authorised driver.

#### 18. Disclaimer

Arrangements and courses outlined in Choices International publicity materials are given in good faith. However, courses, activities and timetables may be subject to change for reasons of safety, or in the event of unsuitable weather conditions or other factors, which may arise beyond our control. Choices International reserve the right to change the particularities of courses, including changes to courses, venues, facilities or dates of programmes where circumstances beyond our control necessitate such changes or where the level of bookings received does not exceed the minimum number required to operate a course viably. In this event we shall either provide comparable services or refund such part of that service which relates to the change. In either case, Choices International liability shall cease and clients shall have no other or further claim against us. It is automatically assumed that pictures taken of students participating in activities or lessons can be used in future brochures and advertising material.

Choices International reserve the right, by giving notice to clients at any time before the start date, to increase the price of the services being provided to reflect any increase in costs to our organizations, which is due to factors beyond our control, such as, without limitations, significant increases in accommodation costs, transport costs, labour costs etc. Choices International does not accept liability for personal injury or the death of any student unless caused by the proven negligence of our staff.

#### 19. Data Protection

References in this clause to the GDPR are to the General Data Protection Regulation.

In order to deliver education and protect welfare, Choices International will collect and process personal data, including special category personal data (as defined in the GDPR) that relates to the student and their circumstances.

For the purpose of the Data Protection Act 1998 (the Act), the data controller is Choices International Limited of 11 Portland Street, Manchester, M1 3HU. Full details of the personal data collected and processed by Choices International, the purposes for which it is collected and the legal basis for doing so are all contained in Choices International's private policy which can be accessed via this link: [choices-international.com/privacy-policy/](https://choices-international.com/privacy-policy/) Choices International will comply at all the times with our obligations under the GDPR in relation to the student's personal data.

#### 20. General Requirements & Specifications

All students should have a Skype interview to check their English language abilities.

If a student's language level is too low for the course selected, Choices International will recommend an alternative course to upgrade the required level for the programme prior to the course start.

Students are required to sign that they have understood the rules and to obey them at all times.

Luggage and personal effects may be left in the residence or in the host family during half-term, Christmas and Easter Vacations, but must be removed at the end of the academic year. The school is not able to store luggage or any student property. The programme does not include stay during holiday periods.

Students are expected to wear uniform during school hours if the school's code requires so, and to maintain good standards of dress and behaviour at all times, both inside and outside the school. In signing this application form you agree that your child will accept the rules and discipline of the school and football programme.

Any student who is deficient in motivation or good manners will receive help and advice, and if this fails will receive a written warning.

Any further occurrence of the problem will result in the student being asked to leave the school and the programme.

Any student who is found breaking the law, drinking alcohol, taking drugs or endangering other students by disregarding the fire regulations will be removed from the school/soccer programme without any notice or warning.

Our organization has policies on child protection, discipline, and bullying as well as a complaints procedure.

Our organization acts only as an intermediary between the school and host families and between the School and travel companies. Unless and to the extent caused by the school's negligence, our organization cannot be held responsible for any delay or accident during a journey or for incident which may happen during the students stay with the host family or travelling to the school.

Our organization reserves the right not to allow on the course any student suffering from any illness or disability which has not been disclosed on the registration form.

## 21. Representation

\_\_\_\_\_ (LEGAL GUARDIAN), grants Choices International full rights of representation, designating it as the only valid interlocutor in case \_\_\_\_\_

(STUDENT'S NAME) is approached with the possibility of a contract by any soccer club in England. This representation agreement will be valid from the starting date of the programme and means that Choices will be automatically in charge of all negotiations between the student and any soccer club in England.

**Typing your name below shall serve as your 'SIGNATURE' as having read and agreed with the conditions here stated and so submitting to such terms and conditions on (DATE day/month/year)**

**Parent/Guardian's FULL NAME**

**Student's FULL NAME**